

REQUEST FOR JR/SR TO TAKE CLASSES OFF CAMPUS

Name: _____ ID: _____ Major: _____

Email: _____ Phone: _____

I request permission to take the following classes at an institution other than Mississippi State University during the _____ term, 20__.

Name of institution: _____ Location: _____

Course Number: _____ Description: _____

Course Number: _____ Description: _____

Course Number: _____ Description: _____

Hrs earned at MSU _____ (at least 32 hours 2000 level or higher)

Hrs earned at other 4-yr institutions _____

Hrs earned at Jr/Comm Colleges _____ (maximum ½ your curriculum)

Do you plan to graduate at the end of the semester for which you are taking this course? ____ Yes ____ No

If yes, permanent address: _____

GRADUATING SENIORS:

- Students must file for degree with the Registrar's Office during registration for the semester in which they expect to complete their degree requirements, but not later than the last day to apply, as published in the academic calendar.

ALL STUDENTS:

- Students classified as seniors by their department must have at least a 2.0 GPA. Students cannot offset deficiencies accumulated at MSU by transferring credits from other institutions.
- If you have any questions concerning your ability to graduate at a specific time, please consult your advisor, your department, your dean (662-325-2110), or the Registrar (662-325-2022).
- Students are responsible for ensuring official transcripts are sent to Mississippi State University.

I understand that I must meet all requirements as published in the Bulletin of Mississippi State University in order for me to graduate.

Student Signature

Date

APPROVED:

Advisor

Department Head

Dean

Date Filed